



Welcome to Musicport 2011 – thank you for volunteering!

Terms and Conditions for Stewards

At Musicport we have an amazing team of dedicated volunteers, whose commitment is greatly appreciated. Please take a few minutes to read through the following information to ensure that we all have a fantastic weekend.

What we offer you:

- A free weekend pass offering access to all events during the festival (space permitting)
- Friendly & supportive staff & team leaders who will help you in your role throughout the weekend.
- A dedicated stewards room with free tea & coffee
- A 25% discount on selected food & hot drinks in The Spa café
- Discounted entry to other Musicport events during the year.

What we expect from you:

- You must be willing to work for 12-13 hours over the weekend. (or 5-6 hours as a day steward)
- Your priority as a volunteer steward is to help us run the festival. If you arrive late or fail to turn up for a shift, you are letting down your colleagues and team leader.
- Stewards who fail to turn up for shifts without contacting us or who arrive for work under the influence of alcohol or any other intoxicating substance will be asked to leave the festival. Any future applications will be turned down.
- If your duties clash with an event you would like to see please discuss with your team leader. Please be aware that it is not always possible to change rotas to suit everyone's requests.
- Drinking alcohol and smoking whilst on duty is strictly prohibited.
- We regret we are unable to accept anyone who wishes to keep their children with them whilst on duty.
- You are expected to be friendly and also vigilant (especially conscious of health and safety) whilst working.
- Stewards are "responsible persons" in case of emergency. You should familiarise yourself with the location of fire exits in the area you are working in. In case of need to evacuate the building, follow the instructions of Spa staff.
- While you are on duty, please wear your official t-shirt and ID – this is a requirement of our insurance and health and safety policy.
- Please make sure you return your t-shirt and ID when you leave the festival.

